# 2018-19 ANNUAL REPORT AND 2019-20 CALENDAR OF EVENTS



We support and enhance the work of our members by providing programs and services that meet their needs.

**GREAT** people doing **GREAT** things!

# MESSAGE FROM THE BOARD CHAIR AND EXECUTIVE DIRECTOR AT SWWC

In our hurry-up society we're always on the run. It seems there's always one thing more that's needing to be done. We have videos and movies, no time to read a book. We have microwaves and frozen food, no time to stop and cook. We drive through fast food restaurants, no time to stop and dine. We fidget at the market if we have to wait in line. We've no time to write letters, we have phones, email and fax. We're so busy doing everything, we don't even relax.

But some things can't be hurried, no matter what we do. We can't bring on the springtime 'til winter's finally through. The harvest follows seed time only after summer's sun, And winter follows only after autumn's course is run. Each sunrise follows sunset only after night has gone, And evening follows noontime as noontime follows dawn. For days and nights and seasons are not within our hands, And are not subject to our impatient demands.

So on this occasion of another school year complete,
Take time to slow down and enjoy the summer sweet.
For in the fall our students will be back with us to learn,
We need to be ready for their energetic return.
For our job with kids is truly never done,
We must inspire and encourage until our time has run.
Thanks for all the GREAT things you've done and continue to do,
You've definitely made a difference through and through.

Most sincere appreciation to our member schools, cities, counties and other governmental agencies on behalf of SWWC Board of Directors,

Maydra Maas SWWC Board Chairperson Westbrook - Walnut Grove Schools The mission of SWWC is the mission of our members! We strive to support and enhance the work of our members by providing programs and services that meet their needs.

This Annual Report highlights the programs, services and accomplishments of SWWC. I hope you see how our programs and services are important and valuable to the work of the members we serve.

Our shared services model of delivering programs and services is designed to create, capture and deliver value. Entrepreneurial to our core, our business development efforts are purposeful, focused and intentional. The SWWC Board, administration and staff work collaboratively with members to develop programs and services that meet member needs.

Our core values of service, integrity and respect form the foundation for all that we do! At the center of these values is service: we believe service is a commitment to serve our members, potential members, co-workers and others. We care about them, listen to them and work to address their challenges. Satisfying those we serve is a priority for everyone in the agency.

As we plan for 2019-20, SWWC remains grounded and committed to our service approach and will continue to find ways to administer high quality, valuable programs and services.

Thank you for all that you do in supporting our work together! I look forward to working with you in the coming year.



Cliff Carmody Executive Director

### **BOARD OF DIRECTORS AT SWWC**



Maydra Maas, Chair Westbrook-Walnut Grove



Kathi Thymian, Vice-Chair Ortonville



Don Brugman Windom



Dr. Kathryn Kelly Renville Co. SWCD



Darin Balken Prairie Lakes Youth Program



Jody Bauer Tracy Area



Matt Coleman Marshall



Kari Harding Canby



Maggie Kluver Montevideo



Steve Schnieder Worthington



Tom Walsh KMS



Mike Zins Fulda

## **GREAT PEOPLE DOING GREAT THINGS AT SWWC!**

We have a highly skilled and talented group of over 400 professionals who embrace our core values in all they do. They work throughout the 18 counties of southwest and west central Minnesota and are located in our offices and ELCs, as well as right in the school district(s) they serve!

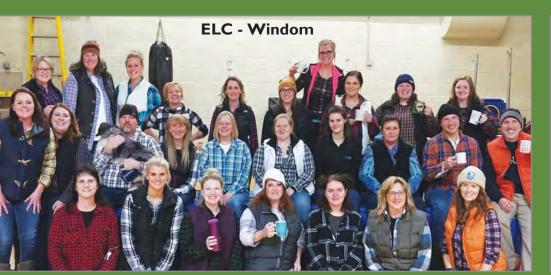
#### **Employee Retention**

The average length of service for current staff is 5.8 years!

- 22 have worked over 20 years
- 22 have worked 15-19 years29 have worked 10-14 years

#### **Advanced Education**

- 9 staff have a Ph.D
- 150 have a master's degree





















# COOPERATIVE PURCHASING CONNECTION AT SWWC

- Makes your buying process more efficient
- Creates substantial discounts through the combined purchasing power of members

 Meets competitive bid laws "Cooperative Purchasing Connection saved Marshall Public Schools thousands of dollars in the past year. We were able to save \$392 on a single furniture purchase thanks to CPC. CPC's preferred vendors offer discounts and special pricing on their services and products while providing great customer service." Dion Caron Director of Business Services "Edgerton began using the Express for our staff requisitions in 2018. The amount of time it saved administration was amazing! Having a teacher's entire requisition summarized in one spot electronically - and ordered with one click of the button - is exactly the streamlined process COOPERATIVE I was looking for. Dawn Sandbulte Business Manager

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Purchasing

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CONNECTION

# 07 JULY 2019

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21	22	23	SWWC Board of Directors Meeting 24	25	26	27
			Meeting 27		20	
28 08 AUGUST		30	31		600	

**08 AUGUST 2019** 

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25	26	27	28	29	30	31







www.purchasingconnection.org www.cpcexpress.org



## LIVE WELL PROGRAM AT SWWC

SWWC's self-funded, member-owned insurance pools provide monies to school districts and city/county/other governmental agencies to facilitate wellbeing activities and biometric screenings for their employees on the health plan.

In 2018-19, \$247,590 was available to School Pool member districts to offer wellbeing activities and biometric screenings for their employees with \$908,500 in incentives being paid to employees on the health plan in those districts.

In 2019, \$154,420 is available to organizations in our CCOGA Insurance pool to offer wellbeing activities and biometric screenings for their employees. In addition, \$1,103,000 worth of incentives is available to employees on the health plan in those CCOGA organizations for their participation in wellbeing activities and a biometric screening.

Each fall, SWWC hosts a Live Well Workshop for organizations interested in participating in SWWC's Live Well programs.

# 08 AUGUST 2019

SUN	MON	TUE	WED	THU	FRI	SAT
Children's Vision and Learning Month			SWWC		Gathering of Champions at Mall of America 2	3
			PBIS Cohor	rt 15 Training		
4	5	PBIS Cohort 14 Training 6	7	Back-to-School Food Service Workshop	9	10
	12	SWWC Staff New Employee Orientation 13	14	SWWC Staff Fall In-Service 15	SWWC Ist Annual Mental Health Conference 16	17
				First Day of School • ELC - Windom		
18	19	20	21	· ELC - Windom	23	24
25	26	27	SWWC Board of Directors Meeting 28	First Day of School • ELC - Cosmos 29	30	31
09 SEPTEMBER	2019	SWWC used			SOUTHWEST WEST CEN	NTRAL SERVICE COOPERATIVE

subscription to Desk Yogi! desk-yogi.com

Live Well funds

to purchase a

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**WWW.SWWC.ORG** 

www.swwc.org/livewell

# STUDENT ENRICHMENT AT SWWC

2018-19 STATS:

Conference for Young Artists: 1,050

Conference for Young Writers: 620

Science & Nature Conference: 1,263

Regional Spelling Bee Grades 5-8 School Participation: 26 Student Participation in Local Bees: 4,922

Junior High Knowledge Bowl 31 schools 89 teams - 467 students

Senior High Knowledge Bowl 37 schools 104 teams - 562 students

Author & Illustrator Program Grades K-6 15 schools - 3,673 students

Creative Writing Contest Grades 3-12 10 schools and 23 families 116 students with 192 entries





# **09 SEPTEMBER 2019**

SUN	MON	TUE	WED	THU	FRI	SAT
		National Payroll Spe	cialist and Bookkeepe	r Appreciation Week		
	Labor Day SWWC Closed 2	First Day of School • ELC - Belview • ELC - Pipestone • ELC - Willmar	4	5	6	7
8	First Day of School • ELC - Montevideo	10	Patriot	12	13	14
			Day II	12		
		National IT Professionals Day				
15	16	Live Well Workshop 17	18	19	20	21
		Marshall	Worthington			
			WEST SWWC Board of Directors Meeting			
22	23	Deadline - Conf for Young Artists 24	KB Coach Mtg 25	26	27	28
29	30			The state of the s		

**10 OCTOBER 2019** 

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www.swwc.org/studentactivities



**Education & Administrative Resources** 



## **STAR AUTISM COHORT AT SWWC**

**2018-19 Cohort Goal:** Develop the capacity inside the SWWC region to serve elementary students with autism and other developmental disabilities by providing sustainable local resources and curriculum to assist with implementation of evidence-based practices.

#### 2018-19 Training Sites:

- Willmar Roosevelt Elem K-2 SpEd classroom Willmar Jefferson Learning Center Pre-K SpEd
- Glencoe-Silver Lake Lakeside Elem 3-6 SpEd classroom
- Glencoe-Silver Lake Lincoln Elem Pre-K SpEd classroom
- SWWC ELC Cosmos Elem SUN classroom

These training sites were developed as STAR model classrooms and district/program coaches were trained to assist with implementation throughout the district. The District STAR Coaches were supported by STAR Trainers to assist in increasing the district's capacity to serve all programs. The coaches provided consultation to classrooms and assisted in implementation of research-based curricula and evidence-based strategies.

#### 2019-20 Cohort Training Sites:

- Willmar Roosevelt Elem 3-5 SpEd classroom Marshall Park Side Elem K-2 classroom
- SWWC ELC Belview Elem SUN classroom
- SWWC ELC Willmar Elem SUN classroom



# 10 OCTOBER 2019

20	21	22	Meeting 23	Halloween 31	National Audiology Awareness Month	National Bullying Prevention Month
20		CONTENENTS  CONTENENTS  APPRETE	SWWC Board of Directors		25	24
13	Columbus 14	15	National Boss's Day	MEA Conference   17	18	19
6	Technology Leadership Workshop 7	8	9	10	11	12
National Principals Month	National Physical Therapy Month	Final Registration Deadline - Conf for Young Artists	2	3	4	5
SUN	MON	TUE	WED	THU	FRI	SAT

II NOVEMBER 2019

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Grant for middle school mental health intervention materials







**Education & Administrative Resources** 



## **EDUCATIONAL LEARNING CENTERS AT SWWC**

- Groundbreaking held for ELC Montevideo
- Expansion plans approved for ELC Pipestone
  Graduated with other PBIS Cohort 14 schools
- Curriculum planning in math

- Planning complete for ELC Cosmos remodel
  All ELCs become Certified ALICE Schools
- Received funding to plan a Mental Health Conference
- Project SEARCH graduated seven students
- Held a "Worksheet-Free Week" focused on Project Based Learning
   Received support from SWWC Behavioral Health Services consisting of training, assessment and development of curriculum and interventions to increase skills and decrease problem behaviors of students.

# II NOVEMBER 2019

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National Entreprenuership Month	SWWC		by November 27	sy Treasures and De to ensure delivery ww.swsc.org/glas	for	T&L Shared Service Common Staff Development Day	1.1	2
		PBIS Cohort 14 Training	PBIS Coho	rt 15 Training				
Daylight Saving Time Ends	4	Spelling Bee Registration Deadline 5		Author/Illustrator Registration Deadlin	7 ne 7		8	9
		American Educat	ion Week and Scho	ol Psychology Weel	k			
10	Veteran's Day	12		<u> </u>	14		15	16
17	18	19	SWWC Board of Directors Meeting 20	<u> </u>	21		22	23
24 12 DECEMBE	25 R 2019	Early Registration Deadline - Conf for Young Writers 26	2	Thanksgiving Day  SWWC Closed	28	SWWC Closed	29	30

#### 12 DECEMBER 2019

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ELC and facility monthly video updates can be found at:

www.swwc.org/ELC www.swwc.org/ **facilities** 



## **TECHNOLOGY AT SWWC**

E-Rate - Dollars reimbursed to participating member school districts through SWWC's E-Rate services:
Category 1: \$887,600
Category 2: \$599,000
(That's a total of \$1,486,600 to be reinvested into classrooms!)

**Technology Subscriptions** - Number of member school districts that subscribe to SWWC Technology Coordination, Support and Integration Services: 38

**Grant Funding** - Number of member school districts that received new distance learning equipment through a grant (written by SWWC, ECMECC and NWLinks) from the USDA and the Rural Utilities Service: 30

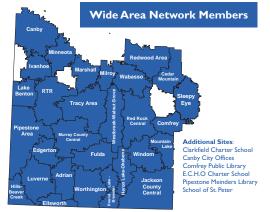
Wide Area Network - Total aggregated uptime on the new SWWC WAN provided by SDN Communications: 99.56% (This includes downtime due to lengthy power outages at schools during the winter storms!)



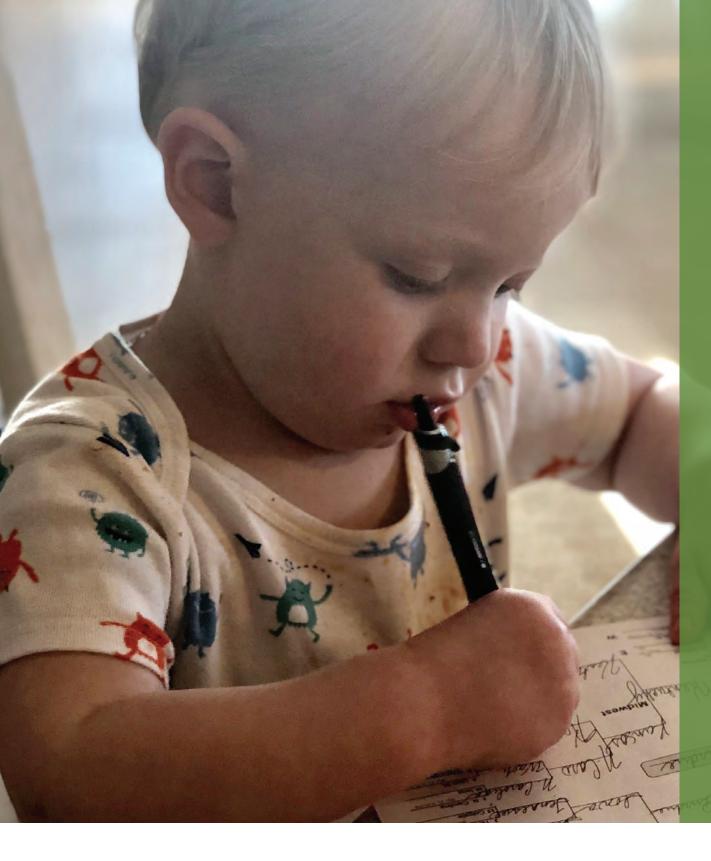
# 12 DECEMBER 2019

29	30 New Year's	s Eve 31				
22	23	241 D	hristmas ay WWC Closed 25	26	27	28
15	[6]	ı <del>z</del> ı of	WWC Board Directors eeting	19	20	21
8	9	W	/orkshop  HKB egistration Deadline	12	13	14
	Final R Deadlir for You	egistration ne - Conf ung Writers 3	4 echnology Leadership	5	Nominations Due 6	7
SUN	MON	TUE	WED	THU	FRI	SAT

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## **ECSE AT SWWC**

childhood special education program self-assessment tool used to identify areas of program strength and program components that, if addressed, would increase overall program quality.

SWWC brought 30 district teams together in December 2018. Teams identified key areas for program improvement, including time for monthly team meetings, high quality curriculum and assessment tools, and increasing child find in their birth-2 population.

SWWC has been analyzing the data. Focus/improvement areas identified include Assessment & Curriculum use and Ongoing Data Collection and Use for both Part C (birth-2) and Part B (3-6). Trainings were held to support district teams in these areas.

WEBINARS were offered during 2018-19 for ECSE providers covering topics such as MDE updates, due process, MARSS, best practice, and more. This proved to be a great way to provide PD without staff leaving districts. An average of 40 attended the live webinars and 36 viewed the recorded webinars. We also held monthly ECSE Newer Teacher webinars due to the significantincrease in new ECSE teachers with varying levels of licensure and experience within our region.

SOUTHWEST WEST CENTRAL SERVICE COOPERATIVE

**Education & Administrative Resources** 

**WWW.SWWC.ORG** 

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		Watch the MDE website for Paraprofessional Recognition Week!	New Year's Day SWWC Closed	2	JHKB Region 6 SubRegional 3	4
5	JHKB Region 8 SubRegional 6	7	CONFERENCE FOR YOUNG WRITERS	JHKB SuperRegional 9	10	
12	13     Martin Luther	14	15	16	Creative Writing Submission Deadline 17	18
	King Jr. Day T&L North & South	Technology Leadership Workshop 21	SWWC Board of Directors Meeting 22	23	24	25
26	27	28	29	30	31	
02 FEBRUAR	Y 2020		100 Marine 100 M		SOUTHWEST WEST CEN	NTRAL SERVICE COOPERATIVE

**SWWC** Assistant

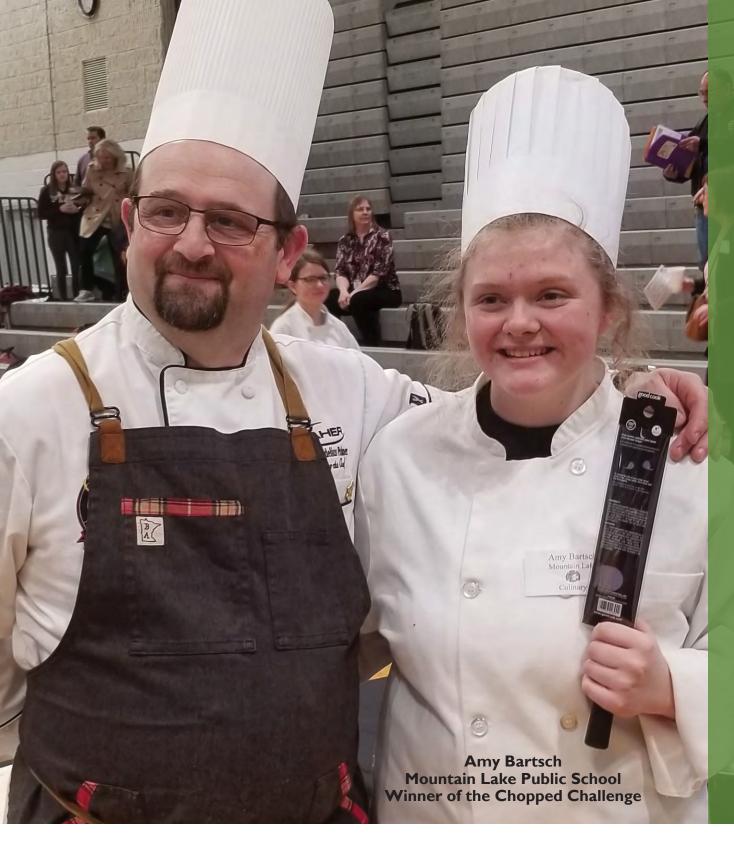
Director of Special Education, **Erin Hoffman**, was

appointed to the

Governor's Special

**Education Advisory** 

Panel in 2018.



### **CTE AT SWWC**

#### **MINNESOTA WEST CARL PERKINS CONSORTIUM**

38 high schools and five post-secondary campuses

#### **MAJOR STUDENT EVENTS**

Schwan's Culinary Skills Challenge: 201 students - 16 school districts

Digital Photography Competition: 39 students - 7 school districts

Southwest Minnesota Career Expo: 1,800+ students - 30 school districts

#### LYFT CAREER **PATHWAYS**

27 funded projects

700+ students in LYFT-funded CTE courses

190 students receiving college credit through June 2019

> \$1.9 million remaining to fund projects for FY20, FY21 and FY22

# **02 FEBRUARY 2020**



03 MARCH 2020

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Learn more about Career and Technical Education!

www.swwc.org/carlperkins



www.lyftpathways.org



**Education & Administrative Resources** 



### **NEW TEACHER CENTER AT SWWC**

- Based on high leverage processes and tools that can accelerate teacher practice in improving student achievement
- 2-year curriculum for Instructional Coaches with 16 days of training, online and principal/leader forums, and in-field coaching support
- 2018-19 cohort participants include GFW, JCC, Marshall, Pipestone, Worthington and SWWC
- Due to program success, a new cohort will start in 2019-20

The Innovative Teacher Support Network has put more effective teachers in front of our students! This program provides intentional mentoring for our non-tenured teachers. I've seen accelerated growth in classroom management, standards alignment, and assessment driven instruction. This program provides my mentees with the flexibility to choose their own path but yet is built around concepts of best practice. Through this program, we are hiring good teachers and making them great!

Angie Beckel, JCC Schools

The NTC platform has given me, as an instructional coach, entry points to center coaching conversations completely around instruction. The teachers see that our goal is to create optimal learning environments that support every learner, and this is what drives their desire to grow within their profession. NTC has given me the tools to be their mediator of thinking, differentiating the support they need in order to meet their goals."

~Tessa Dierks, Worthington

# 03 MARCH 2020

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		SHKB Region 8		PBIS Cohort	15 Training	Appreciation Day	
	- 1	SubRegional - 2	PBIS Cohort 14 Training 3	4	5	SHKB Region 6 Regional	7
Day	light Saving 8	9	10	111	SHKB Region 8 Regional 12	13	14
_ I Im	e Begins				Regional		
	SWWC's IT <sup>2</sup> Educ Conference, R	cation Technology					
	15	16	17	18	19	20	21
	22	23	24	25	26	27	28
		Author/Illustrator	Program Residencies			- 0.0	E
		Addition		Brain Injury			lea lea
	29	30	Early Registration Deadline - Science & Nature Conf 31	Awareness Month			in and an
	27		& Nature Conf 31	T Tonen		ST RRS SVRB	
04	APRIL 202	20				SOUTHWEST WEST CEN	ITRAL SERVICE COOPERATIVE

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Education & Administrative Resources

GREAT teachers even GREATER! ~ Jess Robinson, SWWC

One of the tools that made a huge impact

on high school students at SWWC ELC -Belview was the Knowing Students tool. The

teacher was able to capitalize on his student's

strengths and build a trusting relationship

not just with himself, but with the classroom

paraprofessionals as well. The NTC tools make

# INSURANCE AT SWWC

- Member owned self-insured pool with statewide power, managed locally with local control
- Customizable health plans with options for medical network, pharmacy network, formulary, deductibles, copays, and out-ofpocket maximums
- Freedom of choice of providers, no referrals
- Annual renewal decisions
- MHC statewide high case claim risk pool provides greater group stability
- Exclusive medical savings account through Further with memberonly pricing
- Over \$325,000 in excess premium refunds paid to seven eligible schools in 2017
- Average annual increase in premiums over the last five years has been less than 3%





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			Author	/Illustrator Program R	esidencies	
Autism Awareness	Occupational Therapy	School Library		SHKB State	e Competition	
Month	Month	Month	1	2	3	4
5	6	Final Registration Deadline - Science & Nature Conf 7	8	9	SWWC Closed 10	
Easter 12	swwc closed 13		SWWC School Business Conference	]	17	18
CREATIVE		Author/l	Illustrator Program R	Residencies		
WRITING CONTEST  Awards Banquet	20	Technology Leadership Workshop 21	Administrative Professionals Day 22		24	25
26	27	28	29	30	Mathematics Awareness Month	
05 MAY 2020					SOUTHWEST WEST CEN	NTRAL SERVICE COOPERATIVE

Find more information on SWWC's insurance offerings at www.swwc.org/healthinsurance.



## PROFESSIONAL DEVELOPMENT AT SWWC

#### **NEW THIS YEAR**

- Business Manager/HR Regional Networking Meetings: four face-to-face meetings with 54 attendees representing 24 districts
- Live Behavior Webinar: 176 participants representing 34 states and three countries (USA, Canada and Panama)
- Youth Mental Health First Aid: one training with nine people representing six school districts
- SpEd New Teacher Cohort for 35 districts and SWWC ELCs:
  - Pathway I: eight virtual meetings, six face-to-face trainings (41 participants)
  - Pathway 2: four virtual meetings, four webinars, six face-to-face trainings (32 participants)
    Pathway 3: eight webinars, six face-to-face trainings (nine participants)

#### OTHER UNIQUE OFFERINGS

- Supervisory Basics Leadership Series: ten webinars and two in-person sessions with 248 participants representing 51 school districts and other organizations
- Annual Behavior Conference: 250 participants at two locations (Marshall and Rapid City)
- Teacher Relicensure Webinars (covering six topics): 96 participants
- CPI Training: 43 trainings with 825+ participants from 39 school districts, SWWC ELCs and two bus companies



# 05 MAY 2020

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SUN	N MC	NC	TUE	WED	THU	FRI	SAT
Better Hearing and Speech Month	Global Employ Health and Fitness Mont				G. Carlo		2
		Teach	er Appreciation Wee	k and Children's Ment	tal Health Awareness V	<b>V</b> eek	
3	B]	4	National Teacher Day 5	National School Nurse Day 6	7	8	9
Mother's Day	)	11]	12	Signer & Wature Candender	14	15	16
17	<u>'</u>	18	19	20	21	22	23
24/31	37777 0.0000	25	26	27	28	29	30

**06 JUNE 2020** 

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Find all SWWC professional development offerings at www.swwc.org/workshops.



## **MEMBERSHIP AT SWWC**

Members gain access to our educational and administrative programs and services AND receive preferred pricing on professional development offerings.

Full membership is open to public school districts, cities, counties, and other governmental agencies as defined in Minnesota Statute (M.S. 471.59) and are within the SWWC region. Full members pay a one-time \$25 membership fee.

Associate membership is open to (a) nonpublic schools, partnership agencies, or nonprofit organizations within the SWWC region, and to (b) schools – public and nonpublic, cities, counties, partnership agencies, nonprofit organizations, and other governmental agencies outside the SWWC region. Associate members pay a one-time \$50 membership fee.

# 06 JUNE 2020

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SUN	MON	TUE	WED	THU	FRI	SAT
		2	3	4	5	6
7	Administrator Forum - Legislative 8 Wrap-Up	SWWC Staff Spring In-Service 9	Technology Leadership Workshop		12	13
14	15	16	17	18	19	20
Father's Day 21	22	23	24	25	26	27
28	29	30			swwc	
07 JULY 2020						

Learn more about membership and see a complete list of members at www.swwc.org/members.



## 2018-19 FINANCIAL HIGHLIGHTS AT SWWC

Our core values of service, integrity and respect are the foundation for all we do, including our efforts to be great financial stewards of the resources we are given to serve our members.

#### **2018-19 REVENUES**

Local Sources (9%) \$ 3,221,611 \$13,222,464 State Sources (35%) Federal Sources (29%) \$10,757,359 Tuition and Contract Revenue (27%) \$10,157,492 **TOTAL** \$37,358,926

> **Budgeted Revenues increased 11.5%** from previous year.

The Insurance pool revenue decreased 5.5% from previous year to \$78.1 million.

## **SWWC** has committed \$5-\$6 Million for **Setting IV facilities**



**SWWC** received an **Unmodified Audit Opinion** 



**SWWC** hosts a \$3 Million **Rural CTE** Grant

#### 2018-19 EXPENDITURES

\$ 1,401,756 Agency Administration (4%) Teaching and Learning Services (10%) \$3,662,053 Educational Learning Centers (31%) \$11,714,588 Special Education Services (41%) \$ 15,092,008 Behavioral Health Services (4%) \$1,441,509 Administrative Services (10%) \$ 3,665,233 **TOTAL** \$36,997,147

> **Budgeted Expenditures increased 10.9%** from previous year.

## 2018-19 SUPERINTENDENTS' **EXECUTIVE COUNCIL AT SWWC**

Chair: Ryan Nielsen, Canby Past Chair: Scott Monson, Marshall Paul Bang, Heron Lake-Okabena Dan Deitte, Minneota & Ivanhoe Kevin Enerson, Pipestone Area Dr. Chris Fenske, Lakeview David Hansen, BLHS Ray Hassing, Round Lake-Brewster Dr. Luther Heller, Montevideo John Landgaard, Worthington Dennis Laumeyer, Benson Wade McKittrick, Wabasso Dr. Michelle Mortensen, Renville County West Craig Oftedahl, Luverne Greg Schmidt, LqPV Chris Sonju, Glencoe-Silver Lake Shane Tappe, Dawson-Boyd Wayne Wormstadt, Windom Area Dr. Sonya Vierstraete, Southwest Minnesota State

Dr. Terry Gaalswyk, Minnesota West The Superintendents' Executive Council provides advice and support to SWWC Administration and Board of Directors.



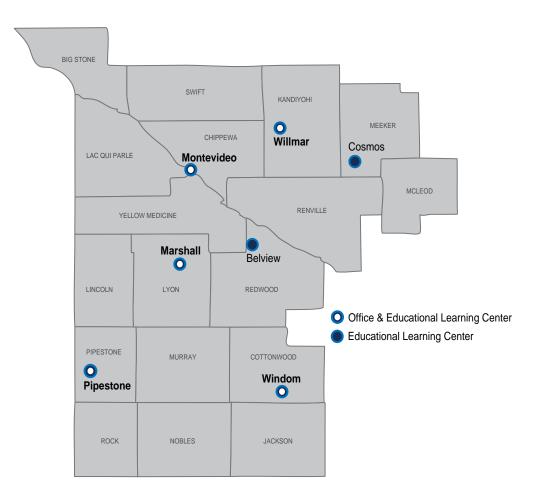


Council 2017-18









### **OUR SERVICE AREA**

#### **Office Locations**

Marshall, Montevideo, Pipestone, Willmar and Windom

#### **Educational Learning Center Locations**

Belview, Cosmos, Montevideo, Pipestone, Willmar and Windom

Our geographic boundaries cover the 18 counties of southwest and west central Minnesota, but our programs and services span beyond those boundaries.



#### **WWW.SWWC.ORG**

SWWC Main Office 1420 East College Drive Marshall, MN 56258 507-537-2240



SWWC is a member of The Minnesota Service Cooperatives, an association of nine educational service agencies in Minnesota.